

## **CHEPPING WYE VALLEY LOCAL COMMUNITY PARTNERSHIP**

<b>DATE:</b>	24 September 2008
<b>TIME:</b>	7.00 pm
<b>LOCATION:</b>	Main Hall, Christ Church Centre, Flackwell Heath



### **AGENDA**

Item		Page No
<b>1</b>	<b>Appointment of Chairman</b> Peter Cartwright was appointed Chairman for the year at the Chepping Wye Valley Local Area Forum meeting held on 14 May 2008.	
<b>2</b>	<b>Appointment of Vice Chairman</b> The Vice Chairman to be a District Councillor.	
<b>3</b>	<b>Apologies for Absence/Changes in Membership</b>	
<b>4</b>	<b>Declarations of Interest</b> To declare any personal or prejudicial interests.	
<b>5</b>	<b>Revised GC2C Strategy and Terms of Reference</b> a) To consider a report on the resolution made by the County Council on 10 July 2008.  b) To consider the Terms of Reference and membership issues set out in report at 5(ii).  Please find attached the link to background papers on the report submitted to Council on the future of locality working:  <a href="http://www.buckscc.gov.uk/moderngov/ieListDocuments.asp?CId=107&amp;MId=2493">http://www.buckscc.gov.uk/moderngov/ieListDocuments.asp?CId=107&amp;MId=2493</a>	<b>1 - 8</b>
<b>6</b>	<b>Action Notes</b> To confirm the notes of the Chepping Wye Valley Local Area Forum meeting held on 14 May 2008.	<b>9 - 12</b>
<b>7</b>	<b>Action List of Items Outstanding from Last Meeting</b> To consider the list of items outstanding from the last meeting.	
<b>8</b>	<b>Question Time</b> There will be a 20 minute period for public questions. Residents of the area	

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	<p>are encouraged to submit their questions in advance of the meeting to facilitate a full answer in the day of the meeting. Questions sent in advance will be dealt with first and verbal answers after. One supplementary question is allowed to be submitted by the member of the public from whom the question originated.</p>	
<b>9</b>	<p><b>Issues of Interest</b> Previous issues discussed by the Forum have been:-</p> <ul style="list-style-type: none"> <li>• Environment Graffiti Removal Street Cleaning Litter Picking Grass Cutting</li> <li>• Transportation Temporary Speed Indicators Speed Limit Review Community Speedwatch School Crossings Pothole Repairs Traffic Schemes</li> <li>• Policing/Community Issues Anti-Social Behaviour NAGs Adult Social Care Issues</li> </ul> <p>A Forward Plan of issues is currently being developed and Members are asked to let the Chairman know of any issues they wish to be included for future meetings.</p>	
<b>10</b>	<p><b>Petitions</b> To receive any Petitions that have been submitted to the Local Area Forum. None received.</p>	
<b>11</b>	<p><b>Fire and Rescue Service</b> Presentation.</p>	
<b>12</b>	<p><b>Dates of Next and Future Meetings</b> To agree the date of the next meeting and to agree future dates in 2009.</p>	

## **Members**

Democratic Services Contact : Karen Jones, Tel 01296 383627, Email  
kljones@buckscc.gov.uk

Please contact me if you have any special requirements e.g. hearing loop

Agencies : Buckinghamshire County Council, Wycombe District Council, Chepping  
Wycombe Parish Council, Hazlemere Parish Council, Hedsor Parish Meeting, Little Marlow  
Parish Council, Wooburn & Bourne End Parish Council, Thames Valley Police, Bucks Fire  
and Rescue, Buckinghamshire PCT, Voluntary Sector representatives



**Agenda item: 5 (i)**

**County Council Resolution**

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**Chepping Wye Valley  
Local Community Partnership**

**24 September 2008**

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**Purpose of Report.**

- (a) To **inform** Chepping Wye Valley Local Community Partnership (LCP) of the County Council RESOLUTION made on 10 July 2008 regarding the revised GC2C Strategy.
- (b) Members of the Local Community Partnership are asked to **note** this report (see link <http://www.buckscc.gov.uk/moderngov/ieListDocuments.asp?CId=107&MId=2493>) and the agreed County Council resolutions (11) see attached and, are invited to **discuss** how the items can be effectively used in this local area.

**Background**

**Local Committees**

1. In 2000 Buckinghamshire County Council established 4 Local Committees, one for each District Area. Initially these Committees focused on Transportation and environmental issues and replaced the former Road Safety Consultative groups. Participants are County Councillors, District Councillors, Parish Councils and other partner bodies including some voluntary sector service providers. Over the course of the last 8 years both Buckinghamshire County Council and Wycombe District Council Committees have worked effectively together. Additionally other partners have placed items on agendas and promoted presentations and consultations at all 4 Local Committees.
2. Constitutionally the four Local Committees were advisory although the County Council has made an annual Capital sum of £125K per Local Committee available for local Transportation and environmental use. The committee role is to advise the Head of Transportation on appropriate schemes and projects and wherever possible suggestions/schedules of schemes have been accepted and work implemented. The budget responsibility has however, remained with the Head of Transportation.

### **Area Working (19 areas of Buckinghamshire)**

3. Over the last 2 years the localism agenda has developed both nationally and locally. The County Council, through its Getting Closer to Communities Programme has explored service delivery and participation in consultation at a more localised level. 19 areas have been identified for the County, 7 in Aylesbury Vale and 4 in each of Wycombe, Chiltern and South Bucks District Areas.

This area concept was included within the Pathfinder documents which formed part of the successful bid to Government, jointly submitted by the County Council and the 4 District Council partners.

5. For some time now a number of County Council members have held cluster group meetings with parishes in their divisions and found that this “sub-district” arrangement has helped develop a sense of local identity. County Council members, holding these cluster meetings, have also included District colleagues and other public service providers. The Local Community Partnership concept (see below) rationalises and formalises this sort of meeting.

### **Proposal**

#### **Local Area Forums (Local Community Partnerships) - Consultation and Development**

6. Earlier this year (2008) a consultation document “Buckinghamshire Locality Strategy” was widely circulated. This included a paper on establishing “Local Area Forums: A Framework for Consultation”. The consultation sought views on a comprehensive partnership approach to local area working. The draft strategy has five, interlinked aims:

- Community Leadership
- Community Engagement
- Services that meet Community Need
- Local Access
- Joined Up Service Delivery

7. The proposals included the formal establishment of 19 Local Area Forums/ Local Community Partnerships (building on existing forums) aligning to the 19 areas of the county. This concept accords with the Level 2 in Community Engagement work stream of Pathfinder and allows promotion of locality working countywide. The Forums would have a core Terms of Reference and some key functions, the clear expectations would be that they evolve to meet the different needs of the 19 local areas. The consultation document suggested that the 4 Local Committees would cease and 19 Local Area Forums develop during the next 12 months.

8. The County Council at its meeting on 10 July 2008 agreed the attached 11 recommendations.

9. In the Wycombe District Area the meetings will be known as Local Community Partnerships to reflect the pilot work of the Pathfinder Programme. (see 7 above).

### **Conclusion**

10. The decision to establish Local Area Forums/Local Community Partnerships builds on the success of the Local Committees and is a further evolution in locality working (cross LAF/LCP or whole District meeting is still be possible). It is recognised that we need to record and preserve the benefits that have come from the Local Committees, whilst embracing the additional benefits that a more local approach can bring. Clearly, Local Area Forums/Local Community Partnerships will need time to evolve and to establish a wider partnership base and the management of topics to other forums the LSPs, in particular, will need to be addressed.





## Council Meeting - 10 July 2008

The following resolution was passed:

1. To approve the revised GC2C strategy and the Organisational Requirements for delivery.
2. To continue discussions with all partners about the development of the Buckinghamshire Locality Strategy as the Local Strategic Partnership approach to:
  - Empowering communities
  - Delivering better outcomes for residents
  - Preparing for the Comprehensive Area Assessment
  - Localised delivery of the Local Area Agreement
3. To undertake further work with local councils to develop a better understanding of the relationship with the county Council and how we can support their fundamental roles as the most local tier of community representatives.
4. To replace Local Committees with Local Area Forums on a phased basis and to amend the Constitution accordingly.
5. To approve the Terms of Reference, Constitution and Working arrangements for Local Area Forums.
6. To replace the Local Committees with Local Area Forums in Aylesbury Vale and Local Community Partnerships in Wycombe Districts from 1 September 2008.
7. To defer the replacement of the Local Committees in Chiltern and South Bucks to allow further discussions to take place to try to identify an agreed way forward, but to permit the establishment of one or more LAF's in those Districts where there is support for this.
8. To authorise the Leader and Deputy Leader to make changes to the arrangements for Local Area Forums in Chiltern and South Bucks on the basis of further discussions within those areas.
9. To authorise the Deputy Leader to make minor changes to the terms of reference of Local Area Forums, in the light of the operation of the forums, in consultation with those forums.
10. To request the Head of Legal and Democratic Services to bring forward recommendation for any minor amendments to the Constitution resulting from these decisions, which will then come to full County Council for discussion and approval.
11. To undertake a review of the operation of Local Area Forums and report to the Council on progress in 12 months time, taking into account the results of the Pathfinder Pilots in Wycombe and Aylesbury Vale.



**Agenda item: 5 (ii)**

**Terms of Reference**

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**Chepping Wye Valley  
Local Community Partnership**

**24 September 2008**

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**Purpose of Report.**

- (a) To **inform** Chepping Wye Valley Local Community Partnership (LCP) of the contents of the proposed LAF/LCP terms of Reference (including Constitutional and Operating Arrangements)
- (b) Members of the Local Community Partnership are asked to **note** this report and are invited to **discuss** elements of the Terms of Reference (including and Operating Arrangements) that are open for LCP decision.

**Background**

1. The County Council at its meeting on 10 July agreed, as part of the report (appendix F), GC2C a draft CONSTITUTION (including TERMS OF REFERENCE AND OPERATING ARRANGEMENTS)
2. There are elements of these documents that are specifically related to individual LAFs/LCPs and some items will require discussion and agreement by each LAF/LCP. These items include attendance at LAFs/LCPs by local stakeholders.
3. A presentation of the document and its contents will be made at the first LAF/LCP in each area (from September 2008 onwards) and members will be invited to discuss the contents and feedback their views via the minutes of the meeting. Any comments and observations will be used to inform any future reviews of LAF/LCP arrangements.
4. Where appropriate recommendations regarding attendance (3 above) specific to each LAF/LCP will be noted and added to the document specific to that LAF/LCP.

- 5 Allocation of representatives - on the size of population and the make-up of the parish areas it is suggested that the parish representation be based on the number of parish wards as follows:

Chepping Wycombe Parish Council	-	3 Representatives
Little Marlow Parish Council	-	1 Representative
Hedsor Parish Meeting	-	1 Representative
Wooburn & Bourne End Parish Council	-	3 Representatives
Hazlemere	-	2 Representatives

- 6 The LCP is invited to identify any member organisations it considers would benefit from working with it. The meeting is advised that under the Pathfinder Pilot the LCP is a Level 2 meeting, the work of Level 1 meetings is being tested in pilots in Downley/Disraeli and Stokenchurch, Radnage and West Wycombe. The meeting may wish to see how the pilots work before appointing any organisations to the LCP.

- 7 Delegated Budget Scheme 2009/10 - Chepping Wye Valley allocation is £28,099.58.

The LCP will be invited to discuss schemes later in the year. Chepping Wye Valley LCP has been identified as a pilot for Participatory Budgeting for the allocation of the Delegated Budget Scheme 2009/10. More details will be available at the meeting.

**ACTION NOTES**

<b>MEETING:</b>	<b>Chepping Wye Valley Local Area Forum</b>
<b>DATE:</b>	<b>14 May 2008</b>
<b>LOCATION</b>	<b>Chepping Wycombe Parish Council Offices, Cock Lane, Tylers Green, High Wycombe, Bucks HP10 8DS</b>

<b>Present:</b>	Peter Cartwright and David Watson Buckinghamshire County Council, John Savage Chepping Wycombe Parish Council (and WDC), Julia Langley Wooburn and Bourne End Parish Council (and WDC), David Paul Wooburn and Bourne End Parish Council, David Cox Hazlemere (and WDC), David Banfield Little Marlow Parish Council, Barbara Wallis Little Marlow Parish Council, David Johncock Chepping Wycombe Parish Council, J P Eadon-Smith Chepping Wycombe Parish Council
<b>In Attendance:</b>	Ian Reed, Amanda Brooke-Webb, Eric Meek, Ken Moloughney, Sarah Guppy, Steve Underwood, Georgina Longly, Karen Adamson, Karen Jones Buckinghamshire County Council, Martyn Hale Wycombe District Council
<b>Apologies:</b>	Katrina Wood and Simon Bazley (Wycombe District Council), Jeff Herschel (Chepping Wycombe Parish Council),

<b>ISSUES RAISED</b>		<b>ACTION</b>
2	<p><b>Election of Chairman</b></p> <p><b>RESOLVED</b></p> <p>That Peter Cartwright is elected Chairman for the Council year 2008/09.</p>	
3	<p><b>Action Points</b></p> <ul style="list-style-type: none"> <li>Litter Picking – it was agreed that Terry Hill (WDC) be invited to a future meeting.</li> <li>Local Area Technicians – Eric Meek reported that the Local Committee had approved funding for works on the verges in Sheepridge Lane to provide a safer walking environment and the intention was to complete the work by the summer. A member congratulated Eric Meek and the Parishes for all their hard work.</li> <li>Social Care – Karen Adamson reported that an Adult Social Care surgery will be held at Flackwell Heath library on 24 June. Posters had been commissioned and information has been prepared for Parish magazines on Community Link Training.</li> <li>During a discussion on the grant to Wye Valley Volunteers it was noted that the grants will be discussed at meetings taking place in the upstairs room at the British Legion on 30 May and in the Marlow Tourist Information Office on 28 May. This was noted.</li> <li>Intelligent Road Studs – in response to a question Ken Moloughney explained that Intelligent Road Studs have not been used long enough to determine whether they should replace traditional road studs in certain areas of the road network.</li> <li>NAGS – the meetings have been well attended and the priorities were parking, speeding and anti social behaviour. The member from Wooburn Parish Council expressed disappointment that the dates of the NAGs often clashed with other committees. She cautioned the danger of duplication, that communication was not as effective as it should be, she recommended that communication could be improved and explained that in opinion there was a conflict of boundaries. Dates of future meetings of the NAGS were requested.</li> </ul> <p>Vas Systems – members were advised that an assessment of two sites in Town Lane and Blind Lane in Wooburn will be commencing shortly. The speed and volume of traffic and the collision history will be assessed externally.</p>	<p><b>Action:</b></p> <p><b>Ian Reed</b></p> <p><b>Ian Reed</b></p>

	ISSUES RAISED	ACTION
4	<p><b>Petition Report</b></p> <ul style="list-style-type: none"> <li>Ken Moloughney explained that the protocol is that Petitions presented to Council should be taken to the next Local Committee. At the January 2008 meeting of Wycombe Local Committee it was agreed that the petition by the residents of the Flackwell Heath Residents' Association be referred to the Chepping Wye Valley Local Area Forum for information.</li> <li>The petition from the Flackwell Heath Residents' Association had been reviewed by Ken Moloughney at a meeting attended by Mike Appleyard and David Onslow. Ken explained that it was difficult for him to address the issues raised in the short term because further research was required on the existing traffic calming measures.</li> <li>In response to a request for a progress report members were advised that most of the funding for the financial year 2007/08 had been committed at the time that the petition had been received.</li> <li>A member explained that the signs in Holtspur Lane were of very poor quality and that in Sheepridge Lane and by the left hand turning into Magpie Road it was difficult negotiating the speed humps because of parked vehicles. This was noted.</li> <li>A member asked when the traffic survey referred to in paragraph 'q' will be undertaken. Ken Moloughney replied that a freight strategy is currently being prepared which will record traffic flows particularly the number of large vehicles using a road. He also explained that BCC is working with the Satellite Navigation companies to try and provide better information to drivers.</li> <li>A member suggested that the existing traffic calming scheme was not very effective and that there were no traffic calming measures in the centre of Flackwell Heath close to the schools and shops.</li> <li>Ken Moloughney explained that the SPA will not solve all the problems and that there will be a further review followed by additional enforcement in due course.</li> <li>In response to a question from a member about the number of Traffic Regulation Orders in Buckinghamshire, Ken Moloughney replied that there are approximately 35 – 40 for environmental and safety reasons.</li> <li>During a discussion it was noted that whilst currently it is an offence to block a dropped kerb that this is being decriminalised.</li> <li>Ken Moloughney reported that he had made a commitment to report back to Mike Appleyard and David Onslow on the guidelines from the Department of Transport on HGVs.</li> <li>Ian Reed was asked to report to the July Wycombe Local Committee meeting.</li> </ul>	<p><b>Action:</b></p> <p><b>Ian Reed</b></p>
5	<p><b>Transportation</b></p> <p>Steve Underwood and Sarah Guppy presented the Local Area Technician's report to the meeting on the following:</p> <ul style="list-style-type: none"> <li>New tarmac has been laid on Cock Lane.</li> <li>A member reported that he had written recently to Sarah Guppy and Eric Meek regarding the poor quality of repairs on the corner of Dragon Lane. Eric Meek reported that the bollard had been replaced on 13 May and that patching will commence on 1 June. This was noted.</li> <li>A member from Little Marlow Parish Council expressed her thanks to Sarah Guppy for all her hard work. This was noted.</li> <li>The member for Bourne End noted that some of the white lines on Holtspur Lane had been patched over and some have not been replaced. Eric Meek replied that the white lining team will shortly replace the damaged lines. This was noted.</li> <li>A member reported that on a recent walk with Mike Appleyard he had observed that many of the issues were a consequence of repairs by utility companies and he asked if the failure to repair the roads satisfactorily will</li> </ul>	

ISSUES RAISED		ACTION
	<p>be resolved. This was noted.</p> <ul style="list-style-type: none"> <li>A member thanked Sarah and Steve for arranging for the condition of a gully to be inspected by a camera.</li> </ul>	
6	<p><b>Community Engagement</b> It was agreed that this item be deferred to a future meeting.</p>	<p><b>Action: Ian Reed</b></p>
7	<p><b>Public Transport</b></p> <p><b>a) Bus Service Review</b> A member queried the length of time that it has taken for a response. He referred to a letter dated 15 September 2007. Members were advised that the route from Holmer Green to Hazlemere was withdrawn by Carousel. Sergeant Dick Beard reported that in 2005 there had been 6 incidents with a further 2 incidents in 2007. Carousel has informed BCC that route 4 will be reinstated.</p> <p><b>b) Bus Shelter, Kingsmead Road, Loudwater</b> This item was deferred to a future meeting.</p>	
8	<p><b>School Crossing Patrol</b> Georgina Longley reported that currently there are 64 sites with active school crossing patrols and 18 vacant. Adverts have been posted and there has been very little response. Currently there are vacancies in Wooburn and Loudwater. During the past 3 years 30 people have been taken to court for failing to stop their cars. Issues include revving engines, verbal abuse of patrollers and an £80 fixed penalty has been imposed.</p> <p>A member referred to the request at a previous meeting for a report on School Travel Plans. She asked how many were in place and how effective they have been. It was agreed that this be presented a future meeting.</p>	<p><b>Ian Reed Rebecca Dengler</b></p>
9	<p><b>In-car Safety Presentation</b> It was agreed that this item be deferred to a future meeting.</p>	
10	<p><b>Community Policing Issues</b> This will be deferred to a future meeting.</p>	
11	<p><b>Community Speedwatch</b> This item will be revisited at a future meeting.</p>	<p><b>Thames Valley Police</b></p>
12	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>A member reported with disappointment that a youth worker had been employed in Wooburn and that unfortunately the individual was now leaving. Issues with anti social behaviour were now being dealt with locally and the member expressed disappointment about the difficulties in recruiting youth workers.</li> <li>Amanda Brooke-Webb replied that the Youth Service is restructuring. She acknowledged that there had been an issue with re-tendering the Connexions contract and agreed that effective handover arrangements must be in place.</li> </ul>	<p><b>Chris Garcia</b></p>
13	<p><b>Date of Next and Future Meetings</b></p> <ul style="list-style-type: none"> <li>24 September 2008</li> <li>14 January 2009</li> </ul>	<p><b>Ian Reed Karen Jones</b></p>

